



DEPARTMENT OF THE ARMY
49ER ARMY ROTC BATTALION
UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE
9201 UNIVERSITY CITY BOULEVARD, MEMORIAL HALL
CHARLOTTE NC 28223-0001

ATCC-DDN-CUC

15 March 2011

MEMORANDUM FOR All 49er Battalion Cadre, Staff and Cadets

SUBJECT: Battalion Policy # 2, Open Door

1. Reference: Army Regulation 600-20, Army Command Policy
2. Purpose. The purpose of this policy is to inform you that my door is always open for members of this command that wish to speak to me privately, in person or by phone.
3. Summary. I am a firm believer in open communication. I want you to know that my office door is open to you. You can make an appointment to see me, or you can just walk in from 0800-1600 any Thursday. You don't need an appointment to see me then. I'm willing to discuss any matter of importance that concerns you.
4. The point of contact for this action is the undersigned at (704) 687-8510

A handwritten signature in black ink, appearing to read "G. McGinnis".

GARY L. MCGINNIS
LTC, FA
Commanding